OneVA Pharmacy Implementation

**Meeting Information**

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| **Discussion:** | OneVA Pharmacy Implementation Daily Scrum Meeting | | |
| **Date of Meeting:** | 03/04/2015 | **Location:** | Teleconference |
| **Facilitator:** | Cecelia Wray | | |
| **Time:** | 2:30 pm-3:00 pm | | |

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| Attendee Name (P=Present) | | | |
| Birali Hakizumwami |  | Brad Fisher | **P** |
| Cecelia Wray | **P** | Tony Burleson | **P** |
| Kathy Coupland | **P** | Sherri Simons |  |
| Bill Walsh | **P** | TJ Cope | **P** |

**Action Items Outstanding**

| Priority | Open / Closed | Origin  Date | Action Item | Owner | Due Date/Status | Date Completed |
| --- | --- | --- | --- | --- | --- | --- |
| H | O | 03/03/16 | Provide DBA New File Name; receive File # (Task # 280733) | Brad | 03/11/16 |  |
| H | O | 02/10/16 | Team awaiting updated project schedule with milestone dates | Cecelia/Mike Fauber | 03/11/16 |  |
| H | O | 01/11/16 | Team waiting on GFEs | Each team member submitted a Help Desk Request for GFE | 03/11/16 |  |
| L | O | 12/09/15 | Smoke testing and ensure eMI box is set up and HDR/CDS access is available & MVI is working. | TJ Cope / Tony Burleson / Brad | TBD |  |
| L | O | 12/09/15 | Documentation: Send OneVA Pharmacy components to Initial Operating Capability (IOC) sites for testing | Brad Fisher / Tony Burleson | TBD |  |
| L | O | 12/09/15 | Testing: Validate software meets requirements via Skype | Rob Silverman work with TJ | TBD |  |
| L | O | 12/09/15 | Documentation: Develop Sustainment Transition Plan (Health Product Support possibility) | Cecelia / Bill / Joshua discuss Kathy to author | TBD |  |
| L | O | 12/30/15 | Open Ports for Capture Agents to be Installed on testing environment | Brad/Tony | TBD |  |
| L | O | 12/30/15 | SEDR: Define the data to be captured | Brad/Tony | TBD |  |
| L | O | 12/30/15 | SEDR: Run Tests to Capture Data | Brad | TBD |  |
| L | O | 12/30/15 | SEDR: Install Capture Agents on Servers and Client | Brad/Tony | TBD |  |
| L | O | 01/04/16 | Documentation: Patch Description and Install Guides (2) to Kayleen Zimmerman | Brad/Kathy | 03/24/16 |  |
| L | O | 01/21/16 | Apply patch 427 and 444 | Brad | 04/06/16 |  |
| M | O | 02/12/16 | Team enter tasks on Rational Tool | TJ | 03/04/16 |  |

| **Discussion Notes** |
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| * Cecelia displayed the User Stories for Sprint 1 on the screen and discussed the ‘closing of user story’ by setting the status to ‘done’. * Cecelia instructed the team members to cancel the ePAS submissions. * Brad needs task for the contributions to the SDD. Kathy added and assigned to Brad. * Tony is working on the SDD, then will begin the ICD. Some information in the SDD will be copied into the ICD. He has no impediments. * TJ is looking to find patients with prescriptions; he plans to send 10 patients to Cecelia by Monday; he is opening up another GFE ticket as his is missing; he has completed adding the TASKs to the Rational tool; He is going to work on test scripts; he is going to read the SDD; and he has an appointment for fingerprinting on Monday. * Kathy completed the Pre SCM plan and submitted to the PRE Documentation site; She is working on the gap analysis of the AERB comments and the SDD and will submit to the team after the meeting; Monday she will catch up on meeting notes and work on the Rational Tool User Stories and Tasks. * Josh is picking up his laptop and made a comment on how there appears to be various processes for each region on how to obtain a GFE. As an example, Cecelia did not need an ISO to approve but Kathy’s requires an ISO approval. * Kathy asked what an eCARF was and Bill explained then sent an example |
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